



INTERAGENCY CONNECTION

215 Dean A. McGee, Suite 320, Oklahoma City, OK 73102

<http://www.oklahoma.feb.gov/>

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Chair's Corner



After two consecutive years as the Chair of the Federal Executive Board, I am writing my last "Chair's Corner" article. On October 24, 2002, I will administer the oath of office for Vince Howie, incoming Chair, and Colonel Dean Despinoy, incoming Vice-Chair, during our official transition of FEB leadership luncheon. We will be in good hands under their leadership. ***Be sure to mark October 24 on your calendar and plan to attend the Transition of Officers luncheon.***

This past July, I had the opportunity to provide the "FEB-40 Years in Review" briefing at the National FEB Conference. I learned the 40-year history of FEBs and the value they have added to their communities during the span of four decades. FEBs are a nation-wide network, with a 40-year unbroken record of dedication and success in serving the President, the nation, and our local customers through a closer coordination of activities outside Washington, D.C. Federal Executive Boards provide a forum for interchange of information about programs; coordinate approaches to development and operation of programs with common characteristics; develop and liaison relationships with State and local officials for mutual support and understanding; and refer problems that cannot be solved locally to the appropriate authority in Washington, D.C.

I will remain a part of the Executive Policy Council, maintaining my involvement in the FEB, while looking forward to the efforts identified by our new leadership. I ask that you continue to support the efforts of the FEB, supporting and encouraging Mr. Howie and Colonel Despinoy as you have me. In Oklahoma, we have been fortunate to have high quality individuals in ranking positions within our Federal agencies, resulting in active participation in the FEB. I would recommend a term as FEB Chair to any of our leaders!

Our Oklahoma FEB was the last to be chartered in 1993 and, in a relatively short period of time, has had the opportunity to coordinate unique approaches to some of the most demanding situations. Defining FEB role in the event of a disaster; serving as a critical communication link; coordinating issues such as leave policies, etc. Always, the key to the success of our FEB is you! With dedicated, committed members, a Federal

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Executive Board can be extremely successful. While our FEB has always been involved with groundbreaking initiatives, the past two years have given me a 'bird's eye view' of the value of this organization in Oklahoma.

During my first year as Chair of the Oklahoma FEB, we focused our efforts and meetings on the issues surrounding the Human Capital Crisis, with luncheon speakers addressing topics such as: Tools for Successful Workforce Planning; Preparing Today's Workforce and Sharing Resources to Train; recognition programs; New Staffing Flexibilities for the Changing Workplace; and Telework. The FEB office provided a distribution service for agencies in Oklahoma, sending faxed job announcements to assist in the recruitment efforts. Agencies in Oklahoma utilized the Shared Neutrals Program for mediation services, realizing a cost avoidance of \$1,710,290.18, and assisted with resolving conflict in the workplace. More than \$215,598 was realized in cost avoidance through agencies' participation in locally FEB coordinated training events during FY 2001.

The second year of leadership was more challenging, responding to the events of September 11, 2001, and channeling the overall efforts of our Federal Executive Board. Through the leadership of our Executive Policy Council, the focus of FY 2002 was on Emergency Preparedness and Continuity of Operations Planning. Our luncheon topics focused on issues such as: security issues taken into consideration in the design of the new Federal building proposed for Oklahoma City; changes in air travel after September 11: what to expect and how best to cope; severe weather season; Oklahoma Office of Homeland Security briefing; and NATO's role in Homeland Security-from Tinker AFB. Other efforts included the re-convening of our Ad-Hoc group to work on the 'red book,' a guide for any government entity on Emergency Preparedness and Continuity of Operations. After completion, it was

introduced in August at a 1-1/2 day training event and has already been utilized by many Federal agencies throughout the nation. Due to our experiences of 1995, our Executive Director has also been called upon throughout the year to present "lessons learned" and discuss current initiatives with the International Personnel Managers Association, the National Association of State Personnel Executives, and fellow Federal Executive Boards. A member of our Emergency Preparedness Ad-Hoc Council published an article on our efforts for the Public Manager magazine and most recently an article was printed in the Federal Times regarding what the Federal agencies in Oklahoma are doing to prepare for the worst.

The Federal Executive Board network is invaluable. The various FEB Councils and Committees have provided crucial coordination and support to the Federal community through coordinating volunteerism, improving communications with Tribal Governments, developing unique partnerships with the State in the area of hiring qualified individuals with disabilities, coordinating shared training opportunities and recognizing team efforts to improve quality.

As I stated in my remarks at the FEB National Conference, "If it has been important to Presidents, citizens, or our local members, the FEBs have been responsible for the coordination, development, or showcasing of critical issues and programs, each in a unique style best suited to their geographic areas."

It has been an honor and a true pleasure to have served as your Chair for the last two years. I have felt a great sense of pride as I represented our Federal community—a statewide group of unequalled, talented, and dedicated professionals. A special thanks to the Executive Policy Council and the support they have provided to me. I have learned a great deal from their collective expertise and am continually impressed with the contributions they make to our Board.



SPOTLIGHTING INFORMATION -- Did you Know?...

What is the Oklahoma Telemarketer Restriction Act Consumer Registry?

Taken from:

<http://www.oag.state.ok.us/oagweb.nsf/DoNotCall!OpenPage>

The Oklahoma Telemarketer Restriction Act Consumer Registry lists the telephone numbers of Oklahomans who don't want unsolicited telemarketing calls and have properly registered with the Oklahoma Attorney General. The Telemarketer Restriction Act, passed in 2002, prohibits telemarketers from contacting Oklahomans on the list, with some exceptions that were written into the law.

What are the exceptions?

The Telemarketer Restriction Act has some exceptions. Oklahomans should know that registering should reduce the number of telemarketing calls they receive but, the calls will not stop completely. Oklahoma law provides exceptions for:

- Solicitations for charitable or religious groups,
- Solicitations for political candidates and causes,
- Solicitations for not-for-profit organizations organized under 501(c)(3) of the IRS code,
- Solicitations to arrange a face-to-face meeting between a sales person and consumer,
- Solicitations from telemarketers with whom the consumer has an established business relationship.

The established business relationship is one formed in the preceding 24 months by a voluntary, two-way communication. The consumer does not have to purchase goods or services to create an established business relationship, any inquiry or application by the consumer is sufficient.

How do I register?

Consumers will be able to register telephone numbers by internet, mail or by calling a toll-free telephone number. When registering, consumers will be asked to provide their name, physical address, county and email address.

- -Consumers will be able to register on-line on the Attorney General's website: <http://www.oag.state.ok.us/oagweb.nsf/DoNotCall!OpenPage>
- Consumers will be able to register by mail by completing a registration form (available online)
- -Consumers will be able to register by phone by calling:

Tulsa Area: 584-4411

Oklahoma City: 604-4665

Statewide: 1-800-390-5708

How much does it cost to register?

Registration is free for consumers. Telemarketers who want to solicit business in Oklahoma must purchase the list and remove the names and telephone numbers of Oklahomans who have registered from their list of potential customers. Registration will be effective for two years.

When does the law take effect?

The Law takes effect January 1, 2003. The law allows telemarketers 30 days to remove consumers' names from their solicitation list and the list will be updated on a quarterly basis.



This information was obtained during the September Interagency Training Council meeting due to the intergovernmental nature of their committee.



The Citizen's Handbook

www.whitehouse.gov now boast's a "Citizens' Handbook", Your Guide to the U.S. Government

Since the Internet and information technology have changed the ways of distributing government information. The handbook has some handy references to find what you want.

Searching for something specific

FirstGov (www.firstgov.gov) is the world wide web information portal for the United States Federal Government. FirstGov is intended to be your first resource to find any government information on the Internet, with topics ranging from business and economy to money and benefits to science and technology - and everything in between! The Government Information Locator Service,

(<http://info.er.usgs.gov/gils/index.html>) is a database under development that contains records of all public government information, not just what is available on the Internet.

The FCIC National Contact Center (<http://www.info.gov/>) provides easy access to phone numbers and search engines to find most government information.

You can learn more about the United States of America and our government from the United States Information Service (<http://usinfo.state.gov/usa/infousa/homepage.htm>).

The Citizen's Handbook also lists other topics such as:

- [Arts, Museums and Libraries Safety](#)
- [Travel](#)
- [Learning, Education and Training](#)
- [Employment](#)
- [Health](#)
- [Housing](#)

<http://www.whitehouse.gov/government/handbook/>

FECC Calendar of Events

MARCH

OETA Festival: The annual fund-raising event for the local PBS television station has FECC volunteers manning the phones to take pledges. *Kathy Quinn/FHWA/605-6011*

APRIL

Christmas in April: Now called **Rebuilding Together**, this activity uses the brawn of volunteers to spruce up and repair low-income homes and public buildings.

2003 date: April 12th. *Karen Steele/USGS/810-4414*

Festival of the Arts: The festival, held in April each year in downtown OKC, requires over 5000 volunteers; Federal volunteers served in a variety of functions from manning food booths to counting money. 2003 dates: April 22-27 *Steve England/IRS/297-4316*

Litter Blitz: In an effort to keep OKC beautiful, volunteers remove trash and litter along city streets and public areas. *Janis Jones/SSA/605-3006, x3030*

SEPTEMBER

State Fair Found People's Booth: At the annual State Fair of Oklahoma, volunteers staff the "lost children" tent and assist fairgoers. *Luciann Whitthorne/HUD/553-7586*

OCTOBER

CFC Day of Caring: This event, part of the CFC/United Way community improvement efforts, is similar in function to Rebuilding Together and uses volunteers to build, repair, paint, and improve homes or public buildings, such as schools. *Mike Birdsong/IRS/297-4014*

DECEMBER

Salvation Army Toy Store: A Christmas season event to collect toys for needy children, FECC volunteers' staff collection sites.

2002 Dates: Set Up: December 13-16

Distribution: December 17-19

Clean Up: December 20

Connie Wells/IRS/297-4740

OKC Opening Night: At the annual New Year's Eve celebration in downtown OKC, volunteers take admission tickets and assist revelers. *Mike Birdsong/IRS/297-4014*

Year-round events:

Special Olympics: The best-known organization sponsoring sports activities for the physically or mentally challenged uses volunteers in all capacities—from huggers to event timers to coaches.

Larry Sella/Tinker AFB/734-7844




September 11th Observances

Of the 28 Federal Executive Boards, 21 had interagency events or provided suggestions for agency observances on September 11th.

In Oklahoma, agencies were encouraged to raise their flags at 8:37 Central Standard time to coincide with the time of the Pentagon's event, observe a moment of silence, then have a call for the Pledge of Allegiance. In addition there was an interagency event held on the Murrah Plaza.

The following agencies responded with information on their events:

Department of Agriculture

USDA Agencies	Interagency Event in Stillwater, Oklahoma	Open Event
Natural Resource Conservation Services	Flag Raising and Moment of Silence	Open
Farm Services Agency		
Rural Development		
		
<i>USDA Interagency-Stillwater</i>		

Department of Commerce

Nat'l Weather Service Agencies	Interagency Event in Norman, Oklahoma	Open Event
Forecast Office	Flag raising @ 8:37, moment of silence, and Pledge of Allegiance	Open
NEXRAD		
Nat'l Severe Storms Lab		
Storm Prediction Center		

Department of Defense

Army Field Artillery Center, Ft. Sill	Participated with the City of Lawton; the installation observed a moment of silence at 8:37, and conducted a memorial service at 3pm	Open
McAlester Army Ammunition Plant	Flag raising @ 8:37, Pledge of Allegiance, and singing of God Bless America	Open
71 st Flying Training Wing, Vance AFB	Non-denominational prayer service at 11am; basewide retreat ceremony with flyover of aircraft at 4pm	Open
Military Entrance Processing Station	Flag Raising Ceremony	Open

Department of Interior

Bureau of Land Management, Moore	Posting of the flag, moment of silence	Open
National Park Service, Chickasaw Nat'l Rec Area	Flag Raising @ 8:37, Silence, and Pledge of Allegiance.	Open
Washita Battlefield Nat'l Historic Site	Day of Remembrance and a Celebration of Hope	Open
National Park Service State Coordinator's Office	Participated and support the Interagency Event at the Murrah Plaza as well as the Oklahoma City National Memorial's Event	
Oklahoma City National Memorial	OKC Philharmonic Chamber Orchestra performed for a 'brown bag' at the Memorial, Friends for Freedom Pass allowing 2 for 1 admission to the Memorial Museum Sep 11-15	Open



Department of Justice

Federal Bureau of Investigation	Flag raising, moment of silence, Pledge of Allegiance	Not open
Federal Transfer Center	Flag raising @ 8:37, a moment of silence and Pledge of Allegiance	Not open
US Customs	Flag raising ceremony, moment of silence & Pledge of Allegiance	Open
US Marshal Service	Participated in the Interagency Event @ Murrah Plaza	Open

Department of Transportation

Federal Highway Administration	Participated in the Interagency Event @ Murrah Plaza	Open
FAA-Mike Monroney Aeronautical Center	Flag raising @ 8:37 and dedication of a memorial	Open



FAA-Plaque Dedication



Department of Treasury

Internal Revenue Service	Participated in the Interagency Event @ Murrah Plaza	Open
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Environmental Protection Agency

Nat'l Risk Management Research Lab	Flag Raising @ 8:37, Pledge of Allegiance, Taps, Silence, Singing of God Bless America	Open
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Social Security Administration

Oklahoma City Office	Moment of silence and Pledge of Allegiance	Not open
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Judicial Branch

US District Court, Western District	Participated in the Interagency Event on Murrah Plaza	Open
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Legislative Branch

Congressman John Sullivan's Tulsa Office	Moment of silence and Pledge of Allegiance	Open
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Federal Executive Board Office

Interagency Event @ Murrah Plaza, OKC	Invocation by Rev Jerry Peterson, pastor of a church damaged in 1995 bombing, flag raising @ 8:37, moment of silence, Pledge of Allegiance.	Open Event
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A dedication on Sept 11th by IRS in Carrollton to memorialize the IRS worker killed by falling debris in New York, as well as the Oklahoma City event.

FEB Hosted Event



Murrah Plaza



Interagency Event

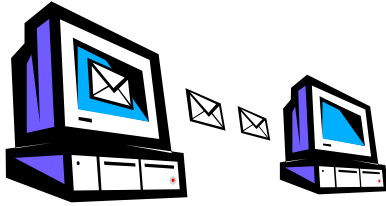
OKC National Memorial Event



9-11-2002 Event at the OKC National Memorial



Interagency Connection Available Electronically



Electronic distribution of the Interagency Connection is now offered, in order to make our newsletter available to the increasing number of federal executives, managers, supervisors and employees requesting to be added to our mailing list.

Benefits:

- Same day delivery!
- The electronic copy will look exactly as the version that is currently mailed.

How to subscribe:

Send an email (from the email address where you choose to receive the newsletter) to Trish.Plowman@juno.com. Be sure to have **Interagency Connection** in the subject line.

Beginning in September, you will receive the **Interagency Connection** via your email inbox. It will look the same, and will read the same if you choose to print out a hard copy.



You must have Adobe Acrobat Reader software on your computer to be able to open the document. Adobe® Acrobat® Reader® is free software that lets you view and print Adobe Portable Document Format (PDF) files and can be downloaded from the internet at: <http://www.adobe.com/products/acrobat/readstep2.html>



Accountability System Development

Toolkit

On January 4, 2002, OPM Director Kay Coles James issued the *Human Resources Management (HRM) Accountability System Standards*. The standards describe the basic requirements of an HRM Accountability System, which is now required for each agency by Executive Order 13197 and Civil Service Rule X.

The Toolkit provides important resources to help your agency develop and maintain a functioning HRM Accountability System. Under the President's Management Agenda, having such a system in place is necessary for your agency to achieve a "green light" in the area of Human Capital.

The Toolkit contains three primary sections: HRM Accountability, HR Measurement, and Merit Systems Principles and Prohibited Personnel Practices. The first section contains the Accountability Standards, Executive Order, questions and answers, draft agency examples and other information needed to develop a viable accountability system. The second section provides material on why agencies should measure HR and what to measure. The third section highlights the foundation for accountable HRM, the Merit Systems Principles (MSPs). The fourth section has miscellaneous items, including the Certification for Managers program by the Office of Special Counsel (OSC). For a complete list of the documents refer to the content list in the toolkit at <http://www.opm.gov/account/toolkit/>

Section 1: HRM Accountability

Section 2: Human Capital Framework

Section 3: Merit System Principles

Section 4: Other Resources



FirstGov Wins Award

The American Association of Law Libraries presented GSA with its Public Access to Government Information Award for the FirstGov portal (<http://www.firstgov.gov>).

The awarded honored FirstGov for its significant contributions towards protecting and promoting greater public access to government information.



U.S. Office of
Personnel
Management



Combined Federal Campaign

Introduction to CFC

The Combined Federal Campaign (CFC) is the annual fund-raising drive conducted by Federal employees in their workplace each fall. Each year Federal employees and military personnel raise millions of dollars through the CFC that benefits thousands of non-profit charities. This page has been developed to assist charitable organizations and other interested parties who seek information about or who have questions regarding the Combined Federal Campaign (CFC).

The Office of CFC Operations at the Office of Personnel Management (OPM) is responsible for oversight of the CFC. The Office of CFC Operations is located at 1900 "E" Street, NW, Room 5450, Washington, DC 20415. 202/606-2564, Fax 202/606-5056.

Office of CFC Operations Mission Statement

To promote and support philanthropy through a program that is employee focused, cost-efficient, and effective in providing all federal employees the opportunity to improve the quality of life for all.

Vision Statement

A government that encourages and enables active employee participation in community and that fosters collaboration with business and the nonprofit sector to achieve this goal.

FIGURES Homeland Security Facts and Figures

taken from www.homelandsecurity.gov

Local Responder Facts

There are more than **1 million firefighters** in the United States, of which approximately 750,000 are volunteers.

Local police departments have an estimated **556,000 full-time employees** including about 436,000 sworn law enforcement personnel. Sheriff's offices reported about **291,000 full-time employees**, including about 186,000 sworn officers.

There are more than **155,000 emergency medical technicians** who are national registered.

Office of Citizen Services and Communications

Front door to public services and information

GSA Administrator Stephen Perry announced the creation of the US general Services Administration's new Office of Citizen Services and Communications (OCSC). Administrator Perry said this move is closely tied to President Bush's management agenda which calls for making government more citizen-centered, results-oriented and expands the use of Internet technology for e-government.

The new OCSC websites provide the public with information in direct, simple language that is convenient and easy to use. By searching millions of federal, state and local government web pages, these sites get citizens what they want when they want it. OCSC also offers citizens the opportunity to call toll-free 1-800-FED-INFO (1-800-333-4636) and get the same federal information. And to get information in print, citizens can write for the free Consumer Information Catalog, Pueblo 81009. The catalog features hundreds of low-cost federal publications on everything from housing and car buying to health and financial questions.

With the new office, emergency services will also be more readily available. "Our goal is to swap red tape for a red carpet that will allow Americans to step up and get the information they need," Mary Joy Jameson, new Associate Administrator for the Office of Citizen Services and Communication, said.



THE VOLUNTEER VOICE

Federal Employees Care Council (FECC)
Article written by FECC member, Pam Downs

Since taking over the chairmanship of the FECC in November 2001, Mike Birdsong has submitted two quarterly reports to the FEB covering FECC activities in the second and third quarters--January through June, 2002. The reports, which may be read on our FECC website, describe a Council that is alive and well--one that continues to be supported by the federal employees in our community through their volunteer efforts.

Our reason for being, of course, is to help the community by volunteering our time to various community activities. Through the first two quarters of the year, the numbers of Federal employees volunteering and the number of hours worked are truly impressive. See the table below for the totals.

Activity	# Volunteers	# Hours
Salvation Army Toy Store	87	696
Opening Night	15	50
OETA Festival	38	209
Festival of the Arts	62	833
Christmas in April	340	3060
Litter Blitz	60	135
Special Olympics	12	73
Total:	614	5056

By the time this newsletter is published, two fall events supported by the FECC will already have occurred—the Found People's Booth at the OK State Fair, and the CFC Days of Caring.



Over 200 Federal employees signed up to help the Red Cross staff the Found People's Booth at the state fair, which ran September 13-29. The volunteers represented eleven

different Federal agencies and donated over 800 hours of community service.



Days of Caring, held October 4-5, is a CFC activity, but it is supported by the FECC. This year, the Council members decided to take on a project as a group. We restriped the parking lot at the Dale Rogers Training Center on Saturday, October 5, and had a lot of fun while doing something worthwhile.

Events On the Horizon

Salvation Army Toy Store: A Christmas season event to collect toys for needy children, FECC volunteers staff collection sites.

2002 Dates:	Set Up: December 13-16
	Distribution: December 17-19
	Clean Up: December 20

Connie Wells, IRS, is the project chair; for more information, you may contact her at 405-297-4740.


OKC Opening Night : At the annual New Year's Eve celebration in downtown OKC, volunteers take admission tickets and assist revelers. Project chair, Mike Birdsong, IRS, may be reached at 405-297-4014.

For more information about the FECC, please visit our web site at:

<http://www.oklahoma.feb.gov/feccindex.html>



UPCOMING EVENTS OCTOBER

Oct 1, 2002 9:00 am	Shared Neutrals Council US Geological Survey, OKC POC: Stephen Kovash 580-436-8708
Oct 10, 2002	Agency Visits Lawton, Oklahoma POC: FEB Office, 405-231-4167
Oct 10, 2002 11:30 am	Society of Government Meeting Professionals Renaissance Hotel, OKC
Oct 14, 2002	Columbus Day 
Oct 15, 2002 1:00 pm	Federal Employees Care Council Big Boss BBQ, 712 Culbertson Dr, OKC POC: Mike Birdsong 405-297-4014
Oct 15, 2002	Agency Visits Oklahoma City POC: FEB Office, 405-231-4167
Oct 16, 2002 10:00 am	Interagency Training Council US Probation Office, OKC POC: Laura Stich 918-621-4157
Oct 17, 2002 2:00 pm	Council on Disability Concerns Federal Highway Administration POC: Shannon Dumolt, 405-605-6166x316
Oct 17, 2002 3:30 pm	Federal Black Program Council Federal Highway Administration POC: Eddie Allen 405-734-3438
Oct 23, 2002 9:00 am	FEB Executive Policy Council Meeting Military Entrance Processing Station POC: FEB Office 405-231-4167
Oct 24, 2002 11:30 am	FEB Transition of Officers Luncheon Holiday Inn, 6200 N. Robinson, OKC POC: FEB Office 405-231-4167
Oct 25, 2002 12:00 noon	Naturalization Ceremony 200 NW 4 th St., OKC
Oct 30, 2002 10:00 am	American Indian Council Social Security Administration, OKC POC: Mary Lou Drywater 405-790-1040

Visionary leaders – individuals of great courage who stand in a commitment to something greater than themselves, who articulate a picture of a desirable future, enrolling others in that future, and relentlessly engaging in the work to bring that vision into reality in a way that honors and develops others in the process.

Vision to Action Briggs Consulting

Your Federal Executive Board

The Mission of the Federal Executive Board (FEB) is to increase the effectiveness and efficiency of Federal agencies in Oklahoma.

The general goals are:

- *Communicate*—The FEB provides a forum for member agencies to share each other's initiatives, successes, concerns, challenges, and informs the local community of national interagency policies and priorities.
- *Coordinate Emergency & Other Inter-agency Actions*—The FEB stands ready to immediately facilitate resources of the Oklahoma federal community, whether to aid a member agency in crisis, assist the citizenry in a public emergency, or implement initiatives that affect the federal community.
- *Facilitate Customer Service*—The FEB draws together agencies with common clients so that government services are convenient for the customers.
- *Partner with Community Groups*—The FEB partners with community groups to identify and help resolve challenges.
- *Reduce Costs and Improve Efficiency*—The FEB brings together agencies with common goals to pool experiences and resources so their efforts are complementary and more cost effective.

This newsletter is published monthly as a cost-effective tool for communicating events and issues of importance to the federal community in Oklahoma. If you have news of interest, please fax to the FEB Office at (405) 231-4165 or email to LeAnnJenkins@juno.com no later than the 15th of each month.

Elected Officers:

Chair: **Lindy Ritz**, Director
FAA-Mike Monroney
Aeronautical Center

Vice-Chair: **Vince Howie**, Director of Staff
Tinker Air Force Base

Staff:

Director: LeAnn Jenkins
Secretary: Trish Plowman
Clerical Support: Savina Parks

Please feel free to copy this newsletter & distribute. This is also available at <http://www.oklahoma.feb.gov>



October FEB Luncheon

Thursday, October 24, 2002



Theme: Transition of Officers



Event info:

Date: Thursday, October 24, 2002
Time: 11:30am-1:00pm
Location: Holiday Inn
6200 N. Robinson
Oklahoma City, OK 73118

Menu Selection:

☐ Hawaiian Chicken

☐ Roasted Pork Loin

Chef's Choice of Vegetables, Rolls and Iced Tea

Please be sure to select your choice of meals

Name: _____

Agency: _____

Address: _____

Phone: _____

Cost: \$10.00 per person

Payment:

☐ Cash

☐ Check

☐ Credit Card

☐ Voucher

☐ Enclosed

☐ Pay at the Door

Please mail to:

Oklahoma Federal Executive Board
215 Dean A. McGee, Ste 320
Oklahoma City, OK 73102
405-231-4165

Or fax to:

Make checks payable to: Oklahoma Federal Executive Board

Cancellation Policy: Understanding that unforeseen circumstances may preclude an individual from attending, refunds and cancellations will be permitted through October 18, 2002. However, after that date, registrations must be honored by the individual or agency involved. If you are unable to attend, substitute attendees are authorized and encouraged!

PLEASE POST FOR ALL EMPLOYEES



October 2002						
<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1 9:00 Shared Neutrals	2	3	4	5
6	7	8	9	10 11:30 SGMP Agency Visits-Lawton	11	12
13	14  Columbus Day	15 1:00 FECC Agency Visits-OKC	16 10:00 ITC	17 2:00 CODC 3:30 BPC	18	19
20	21	22	23 9:00 Executive Policy Council	24 11:30 FEB Luncheon	25 12:00 Naturalization	26
27	28	29	30 10:00 AIC	31		

OKLAHOMA FEDERAL EXECUTIVE BOARD
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We wish to thank the Oklahoma CASU for their monthly assistance in the duplication and distribution of this newsletter.